

Troop 809 Life-to-Eagle Trail

This guide is provided to assist the Life Scout as he navigates the necessary processes on the trail to Eagle.

This supplements the Guide to Life-to-Eagle Trail and the Eagle Scout Leadership Service Project Workbook.

First things First

- 1) Successfully complete your Life Board of Review.** Try to allow yourself as much time as possible to complete the Eagle Rank if that is your goal. Eagle projects can have unexpected delays caused by regulations imposed by your beneficiary, local governance or permits as well as inclement weather and deterioration of conditions. You should allow **at the minimum 6 months** to complete an Eagle *project*. More time if possible.
- 2) Attend a Harford District Life to Eagle seminar.** Visit www.baltimorebsa.org/harford or the Harford District – Baltimore Area Council Facebook page for the next scheduled date (held in spring/fall).
- 3) Start thinking about a project.** Harford District is always looking for Eagle candidates interested in projects. If you are at a loss for an idea, attend a Roundtable meeting or ask an adult leader for assistance.
- 4) Pick a mentor** from the troop's Eagle project mentor list (*attached*).
- 5) Print out a copy of the Baltimore Area Council's Guide to Life-to-Eagle Trail and the Eagle Scout Leadership Service Project Workbook.** Both documents are available at www.baltimorebsa.org (if you do/did not receive them at the Life to Eagle seminar). *From BAC's home page, go to Programs, Eagle Scouts, Eagle Scout forms. You can also find the "Life to Eagle Procedures" here as well.*
- 6) Talk with a representative from the benefiting organization.** You will have paperwork that requires signatures from your beneficiary in the Project Proposal section of the Eagle workbook. A beneficiary signature is also required on the Fundraiser form which will be due at Roundtable during the proposal approval if you are planning to include fundraising as part of your project. You will have multiple meetings with your beneficiary but be aware of these signature requirements for Roundtable approval.

The Proposal

- 7) **Complete the project description pages in the Proposal section of the Eagle Workbook.** Meet with your Eagle project mentor and make any necessary changes to your workbook.
- 8) **Attend a Troop 809 Committee Meeting to present your project proposal,** ideas and workbook. Although this is not a required step per the Eagle requirements, you do require your Scoutmaster and Committee Chair signatures prior to attendance at Roundtable. This can be done during the committee presentation process. It is also good practice for the types of questions you will receive from the District Representatives at Roundtable. You will need to get in touch with the committee chair at least 2 weeks in advance to be added to the Committee meeting agenda. You must attend in Class A uniform and have your book to present. Note the committee does not officially meet in July and August.
- 9) **Collect signatures** from Scoutmaster, committee chair and benefitting organization representative.
- 10) **Attend a District Roundtable and present your proposal,** ideas and workbook to the Harford District advancement board committee member. These sessions are held during Roundtable meetings and advance notice to the District Representative in advance of your attendance is expected. Roundtable is typically held at Church of Jesus Christ of Latter-day Saints in Abingdon at 7:00pm on the second Monday of the month. Attend with a parent; your Eagle project mentor can attend if possible. *Note that there is no Roundtable in July; August Roundtable is usually held at an alternate location.*

***** You MUST have the beneficiary, Scoutmaster and the committee chair's signatures before attending Roundtable for approval to start any portion of your project!!!*****

The Long Haul

- 11) **Start working on the remainder of your workbook** - - concept/description pages, timeline, leadership and fundraising sections.
- 12) **Complete all planning for project** by meeting with your beneficiary representative, mentor and youth crew leaders throughout the planning stages. Complete fundraising planning and activities.

- 13) Carry out your project.**
- 14) Complete the after-project portions of your workbook.**
- 15) Review workbook with your Eagle project mentor and Scoutmaster.**
- 16) Finish all rank requirements,** required merit badges and leadership term for advancement
- 17) Schedule and successfully complete an Eagle rank Scoutmaster conference.** You must be in Class A and have Scout handbook and have your project workbook. **This Scoutmaster conference must occur by your 18th birthday! Do not delay, it may take a few weeks to schedule a Scoutmaster conference and you should not expect the availability of the Scoutmaster to fall within your age restrictions.**
- 18) Fill out your Eagle Application** – you will need information from Advancement Chair – request a copy of your individual history report pulled from TroopMaster. Available at www.baltimorebsa.org *From BAC's home page, go to Programs, Eagle Scouts, Eagle Scout forms.*
- 19) Turn in Eagle Application** to BSA Council Service Center for processing. Baltimore Area Council's Schapiro Scouting Service Center is located at 701 Wyman Park Drive, Baltimore, MD 21211. Hours: M-F, 8:30-4:30.

The Final Steps

If you have completed your Scoutmaster Conference prior to your 18th birthday, you have up to 90 days from your 18th birthday to complete your Eagle Board of Review.

- 20)** As soon as your Scoutmaster conference is complete, turn in your Eagle Application (as noted above) and send out your reference letter requests. It may take several weeks for Baltimore Area Council to process your application.
- 21) Send out at least ten (10) reference letter requests** for Eagle advancement. Five letters have to match with who you use as a reference on your Eagle Application; these letters will be mailed directly to the troop advancement chair.
- 22)** The troop's advancement chair will be contacted by the Harford District advancement board member committee who will in turn contact you to schedule a date and time for your Eagle Rank board of review. The Board of Review may take up to a month to schedule. Although everything is done to schedule the board of review as quickly as possible, schedules of several weeks to a month distant are not uncommon.

23) Turn your workbook in to your mentor for final review prior to the board of review. Make sure it is complete including all pictures, approval signatures and a letter from your beneficiary is possible. Your workbook will be scrutinized by Harford District representatives prior to your board of review and will be a topic of discussion.

24) Attend your board of review in FULL Class A uniform and bring your Boy Scout Handbook for signatures. You will need to know: the Pledge of Allegiance, the Scout Oath, the Scout Law and the Outdoor Code.

25) After successfully completing your Eagle board of review, schedule and plan your Eagle court of honor. While you may receive some assistance from the troop with your court of honor, it is your family's responsibility to plan and carry out the court. Ask a previous Eagle Scout for some Court of Honor suggestions and/or research online.

Troop 809 Eagle Project Mentors

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